

UNIVERSITY OF KERALA

(Abstract)

Regularisation of the period claimed to have worked from home due to the awake of COVID 19 pandemic (2020-'21) - Sanctioned - Orders issued.

ADMINISTRATION 'A I' SECTION

Ad.AI/2/WFH/2021

Dated : 29.04.2022

Read: 1. Circular of even no. dated 07.12.2021
2. Documents submitted by the employee concerned with the Certificate of the their Supervisory Officers

ORDER

With reference to the above, employees who had requested to avail Work from Home on the basis of various GO's / UO's issued from time to time due to the wake of COVID 19 pandemic, were given a chance to submit documents to regularize their period of absence (for the period from March 2020 upto 04.08.2021). Accordingly the following employees have requested to regularize the period of absence in this regard with the recommendation of their respective Supervisory Officer(s) and valid supporting documents.

Sanction has been accorded by the Vice Chancellor to regularise the period of absence (upto 04.08.2021) of the following employees for the period noted against their names.

Sl.No	Name and Designation of the Employee	Period Regularized
1.	Smt. Mini Dejo Kappen, Director, Planning & Development	04.05.2021 to 07.05.2021
2.	Smt. Ansiya Abdul Salam, Assistant, EGII	March 2021 – 24, 26, 30 April 2021 – 3,5,8,13,16,20,22,26,28,30 May 2021 – Nil June 2021 – 17,18,22,23,24,28,29 July 2021 - 1,2,5,6,7,8,12,13,14,16,17,20,23,26,28,29,30 August 2021 – 4
3.	Smt. Vijitha P V Assistant, EGXIA	August 2020 – 07,11,12,17,18,19,20,21,25,27 September 2020 – 03,04,08 November 2020 – 02,04,11,12,24,25,26,30 December 2020 – 03,11,16,21,28,30 January 2021 – 06 to 08, 11 to 16, 18
4.	Smt. Neethu Chandran B S, Assistant, EGXIA	January 2021 – 13,18,28,30 February 2021 – 01,03,05,06,09,11,17,18,20,23,25 March 2021 – 01,02,06,09,12,16,18,20,24,27,30 April 2021 – 03,07,09,12,17,21,23,27,28,30
5.	Smt. Asha Bhadran R, Assistant(Sr.Gr), EGXIB	June 2020 – 04,05,08,09,11,16,22,24,26 July 2020 - 02.07.2020 August 2020 - 03,04,06,07,10,11,13,14,17,19,21,25,27 September 2020 – 04,07,09, 15,17

6.	Smt.Dhanya G Nair, Assistant, ES VII	January 2021 - 05,07,08,12,16,18,20,21,23,27,29 February 2021 - 03,05,08,10,11,17,19,23,25 March 2021 - 02,03,05,08,10,16,18,20,22,24,26,30 April 2021 - 05,08,12,15,17,19,21,23,26,28,29,30 May 2021 - 03,06,07 June 2021 - 03,04,07,08,09,10,11,14,15,16,17,18,22,23,24,25,28,29,30 July 2021 - 01,02,05,06,08,09,12,13,14,15,16,20,22,23,26,27,28,29,30 August 2021 - 02
7.	Smt.Lekshmi J L, Assistant, ES III	July 2021 - 06,08,13,15,16,23,27,29,30 August 2021 - 03
8.	Smt.Divya R G, Assistant(Sel.Gr), EGI	October 2020 - 22 November 2020 - 09,20,23,24,25,26 December 2020 - 09,24 January 2021 - 16,25 February 2021 - 01,05,11,12,20,26 March 2021 - 02,03,09,17,19,22
9.	Smt.Sandhyamol M R, Assistant(Sr.Gr), EGI	January 2021 - 01,06,16,23,28 February 2021 - 01,04,11,,12,18,19,20,25 March 2021 - 01,02,04,06,12,17,18,19,20,23,25,27,30 April 2021 - 03
10.	Smt.Aswathy J Mohan, Assistant(Sr.Gr), ESI	January 2021 - 04,05,07,11,13,16,18,20,22,23,25,28,29 February 2021 - 01,02,04,06,08,10,11,15,18,19,20,23,25,26 March 2021 - 02,04,05,06,09,12,15,19,20,23,25,26,29 April 2021 - 03,05,06,09,12,16,17,19,21,22,23,24,26,27,28,29,30 May 2021 - 05,06,07 June 2021 - 03,04,07,08,09,10,11,14,15,16,17,18,22,23,24,25,28,29,30 July 2021 - 01,02,06,07,08,09,12,13,14,15,16,20
11.	Smt.Sreelekha K, Assistant, EC III	July 2021 - 23,26,28,29 August 2021 - 02,03
12.	Smt.Arya S R, Assistant(Sr.Gr), EC IV	October 2020 - 22,23,27,30,31 November 2020 - 02,04,06,09,10,11,13,16,17,18,20,24,25,26,30 December 2020 - 01,03,04,07,08,09,11,14,16,17,18,23,24,26,28,30,31 January 2021 - 01,04,05,07,08,11,12,16,18,19,21,22,23,25,28,30 February 2021 - 01,02,03,05,06,08,09,10,12,15,16,17,19,20,22,23,25,26 March 2021 - 01,02,03,05,06,09,10,12
13.	Smt.Rani S Prakash, Assistant(Sel.Gr), Finance I	June 2021 - 21,22,23,24,28 July 2021 - 01,08,06,09,12,13,14,15,16,19,20,22,26,27,28,30

		August 2021 - 02
14.	Smt.Sree Parvathy S V, Assistant(Sel.Gr), EDI(a)	July 2021 – 12,14,15,19,20,23,28,29,30 August 2021 – 03, 04
15.	Smt.Sreelekshmi S J, Assistant, ESIX	October 2020 – 23,27,28 November 2020 – 02,05,06,07,10,11,16,17,18,20,23,24,25,26,27,28 December 2020 – 01,02,07,09,10,14,15,16,17,18,19,21,22,28,29,31 January 2021 – 01,04,05,07,11,12,13,16,18,19,21,23,25,28,30 February 2021 – 01,02,03,04,06,08,09,11,16,18,19,20,23,24,25 March 2021 – 01,02,03,04,05,06,09,10,12,15,18,19,20,22,23,25,27,29, 30,31 April 2021 – 03,05,06,07,08
16.	Smt.Ramsy M, Section Officer, Ad.FII(former Assistant Ad.BIII)	05-05-2020 to 05.06.2020 03.08.2020 to 02.11.2020
17.	Smt.Lekshmi S Nair, Assistant(Sel.Gr), Dept of Computational Biology and Bioinformatics	15.06.2020 to 19.06.2020 22.06.2020 to 26.06.2020 29.06.2020 to 30.06.2020 01.07.2020 to 04.07.2020 03.08.2020 to 07.08.2020, 10.08.2020 to 14.08.2020, 17.08.2020 to 21.08.2020, 24.08.2020 to 27.08.2020 03.09.2020, 04.09.2020, 07.09.2020 to 09.09.2020, 11.09.2020, 14.09.2020 to 18.09.2020
18.	Smt.Arathy S, Assistant(Sr.Gr), EH Section	21.07.2021 to 03.08.2021
19.	Smt.Neethu K, Assistant(Sel.Gr), EGI(b)	October 2020 – 19,20,22,23,27,30 November 2020 – all working days December 2020 – 01,03,09,11,14,16,17,18,22,23,24,29,30,31 January 2021 – 01,04,05,06,07,11,12,13,14,15,16,18,19,20,21,22,23,25,2 7,28,29
20.	Smt.Sree Remya S R, Assistant(Sr.Gr), EDX	October 2020 – 15,20,21,23,28,30,31 November 2020 – 03,10,12,13,17,20,25,26,27 December 2020 – 01,07,09,10,11,15,17,22,28,30,31 January 2021 – 01,05,06,07,11,12,16,19,20,22,23,25,27,29,30 February 2021 – 01,03,04,06,08,09,10,12,15,16,17,18,20,22,23,24,25,27 March 2021 – 01,02,03,04,06,08,09
21.	Smt.Deepa M, Assistant(Sel.Gr), Accounts I, Kariavattom	17.04.2020 to 03.07.2020 29.07.2020 to 19.08.2020 February 2021 – 20,23,25 March 2021 – 02,04,06,09,16,18 April 2021 – 03,08,13,16

			July 2021 – 07,12,13,15,22,26,28,30
22.	Sri.Saju Assistant(Sel.Gr), Unit, Kariavattom	T, Admn	November 2020 – 06,12,18,23,26,27(AN) December 2020 – 03,07,14(AN),18,21(AN) to 24 January 2021 – 23,29(AN) February 2021 – 06,19,20 March 2021 – 03,17,30(AN) April 2021 – 12,13,23
23.	Smt.Deepthi V Assistant(Sel.Gr), EGI(b)	L,	December 2020 – 29,31 January 2021 – 07,08,20,23,28,30 February 2021 – 03,06,09,12,18,20,23,24 March 2021 – 02,06,12,18,19,20,24,29,30 April 2021 – 05,07,12,16,17,20,22,23,28,29,30 May 2021 – 03
24.	Smt.Anu Assistant(Sel.Gr), Ac II, SDE	A,	May 2020 – 25,26,27,28,29 June 2020 – 01,03,04,05,08,09,10,11,12,15,16,17,18,19,22,23,24,25,26,29,30 July 2020 – 01,02 March 2021 – 10,15,16,19,22,24,26,30 April 2021 – 03,08,12,15,17,20,22,23,26,27,29,30 May 2021 – 03,04,05,06 June 2021 – 18,21,22,23,24,25,29,30 July 2021 – 01,02,06,07,08,09,12,13,14
25.	Smt.Karthika M Assistant(Sr.Gr), B.Sc.II	D, CBCS	17.06.2021 to 30.06.2021 01.07.2021 to 04.08.2021
26.	Smt.Sini I, Assistant(Sr.Gr), EAI		23.09.2020 to 24.11.2020 June 2021 – 18,19,21,22,23,24,25,28,29,30 July 2021 – 05,06,14,19,26,27,28,30 August 2021 – 02
27.	Smt.Meenu S R, Assistant, EK I		November 2020 – 23,24,26,30 December 2020 – 01,10,17,18,21,28,29,30 January 2021 – 04,16,18,19,27,28,29,30 February 2021 – 02,15,16,17,26 March 2021 – 01,03,05,08,09,10
28.	Smt.Aswathy A S, Assistant(Sel.Gr), AuditIVA		November 2020 – 18,23,25,26,30 December 2020 – 02,09,14,16,18,22,28,30 January 2021 – 05,07,11,13,18,20,22,25,28,30 February 2021 – 02,04,06,10,15,18,19,23,26 March 2021 – 02,04,06,09,12,16,18,20,23,25,27,30 April 2021 – 05,08,12,13,16,19,20,22,23,26,28,29,30 May 2021 – 03,05,06,07 June 2021 – 03,04,07,09,10,14,15,16,17,18
29.	Smt.Subi S, Assistant, EGXIA		17.12.2020, 21.12.2020 , 23.12.2020 , 28.12.2020 07.01.2021 , 13.01.2021 18.01.2021 , 19.01.2021 21.01.2021 to 30.01.2021 01.02.2021 to 06.02.2021 10.02.2021 to 12.02.2021

			15.02.2021 to 20.02.2021
30.	Smt.Rekhakrishnan Assistant(Sel.Gr), EGXIA	K,	June 2020 – 08,11,15,22,24 August 2020 – 03 to 07, 10,17,19,21,25,27 September 2020 – 03,07,14,18
31.	Smt.Divya V Assistant(Sel.Gr), Ac.BII	M,	July 2021 – 08,09,13,15,16,20,23,27,28 August 2021 – 03
32.	Smt.Charutha K Assistant(Sel.Gr), EAI	U,	December 2020 – 02,03,07,09,14,21,24,31 April 2021 – 15,17,19
33.	Smt.Reji R Assistant(Sel.Gr), Ad.AV	S,	July 2021 – 26,27,28,29,30 August 2021 – 02,03,04
34.	Smt.Athma Daniel Assistant(Sel.Gr), Dept of German	G,	November 2020 – 04,05,06,13,18,20,23,26 December 2020 – 01,03,08,24,30 January 2021 – 07,20 February 2021 – 23,25 March 2021 – 02,04,06,16,18,20,26 April 2021 – 07,16,17,20,22,27,29 May 2021 – 04,05,06,07 June 2021 – 17,18,22,24,25,30 July 2021 – 01
35.	Smt.Rani L Babu, Assistant(Sel.Gr), KUSRC Alappuzha		June 2021 – 22 July 2021 – 02(FN),07,23, August 2021 – 03(FN)
36.	Smt.Sreekala B,Assistant(Sr.Gr), CBCS B.ScI		04.04.2021 to 03.08.2021
37.	Smt.Akhila K Assistant(Sr.Gr), Ad.BIV(CP)	S,	June 2021- 17,18,21,22,23,24,26,28,29,30 July 2021 – 01,02,05,06,07,08,09,12,13,14
38.	Smt.Nansi A,Assistant, EJVII		June 2021 – 17,18,21,22,23,24,25,28,29,30 July 2021 – 01,02,05,06,07,08,09,12,13,14,15,16,19,20,22,23,24,26, 27,28,29,30 August 2021 – 02, 03
39.	Smt.Emilda J Das, Section Officer, EDII		18.06.2021 July 2021 – 01,02,05-09,13-16,19,20,23
40.	Smt.Neethu Krishana G S, Computer Assistant Gr.II, CDPU		July 2021 – 05 to 09, 12 to 17, 19,20, 22, 23, 26 to 30 August 2021 – 01 to 04
41.	Smt.Jauhara M, Computer Assistant(Sel.Gr), Dept of Malayalam		October2020– 12,13,14,15,16,19,20,21,22,23,27,28,30 November 2020 – 01,04,09,11,12,13,16,17,18,19,20,21,23,24,25,27,30 December 2020 – 01,02,03,04,05,07,08,09,10,11,14,17,18,19,23,24,28,29,30,31 January 2021 – 01,06,08,11,12,13,14,19,20,21,22,25,27,28,29 February 2021 – 02,03,08,09,10,15,17,18,19

42.	Smt.Ancy M S, Computer Assistant(Sel.Gr), Admn Unit, Kariavattom	October 2020 – 15,16,22,23,28,30 November 2020 – 04,05,09,11,12,13,18,20,23,24,26,30 December 2020 – 02,07,09,10,14,16,18,21,23,28,29,31 January 2021 – 01, 04 to 06,11,13,16,18 to 23
43.	Smt.Saritha S S, Computer Assistant(Sel.Gr), KU Press	April 2021 – 29,30 May 2021 – 04,06 June 2021 – 10,14,15,16,18,21,23,24,25,28 July 2021 – 01,05,07,12,14,16,20,23,28 August 2021 – 03
44.	Smt.Maheswari G S, Computer Assistant(Gr.I), EKI	June 2020 – 12,15,16,17,18,19,22,24,25,26,30 August 2020 – 03,05,07
45.	Remya T, Computer Assistant(Gr.I), Ad.AI	April 2021 – 22,23 July 2021 – 20,22,23,26,28,30

Orders are issued accordingly.

P P Thomas
Deputy Registrar(Admn I)
For Registrar

To

1. All Employees Concerned / Sections Concerned
2. PS to VC/PVC
3. PA to Registrar/FO/CE/DPD
4. All Joint Registrars
5. All Deputy Registrars
6. Audit / Finance / Ad.E / IT Cell (Exams) /IT Cell (Finance) Sections
7. Stock File /File Copy.

Forwarded/By Order



Section Officer